

What you need to consider if leaving your tenancy

- Any changes you have made must be returned to their original condition.
- Tenants' own sockets and switches to be replaced with standard white fittings. Spotlights removed.
- Tenants' own doors to be replaced, reinstating fire rated doors, and flush panel doors.
- Damaged doors or missing ironmongery to be replaced.
- Painted radiators to be stripped back to original enamel finish or replaced.
- Floor coverings - Tiled floor / laminate flooring / carpets to be discussed with Maintenance Officer. These may need to be uplifted and removed.
- Electric showers be removed, and wiring made safe.
- Decoration – in reasonable condition and dark colours to be taken back to neutral colour.
- Lowered ceilings to be removed.
- All belongings to be removed from property and property cleaned.
- Loft spaces to be cleared of all personal items.
- Garden items such as sheds, storage containers, tyres, trampolines to be removed.

▪ Contact Us

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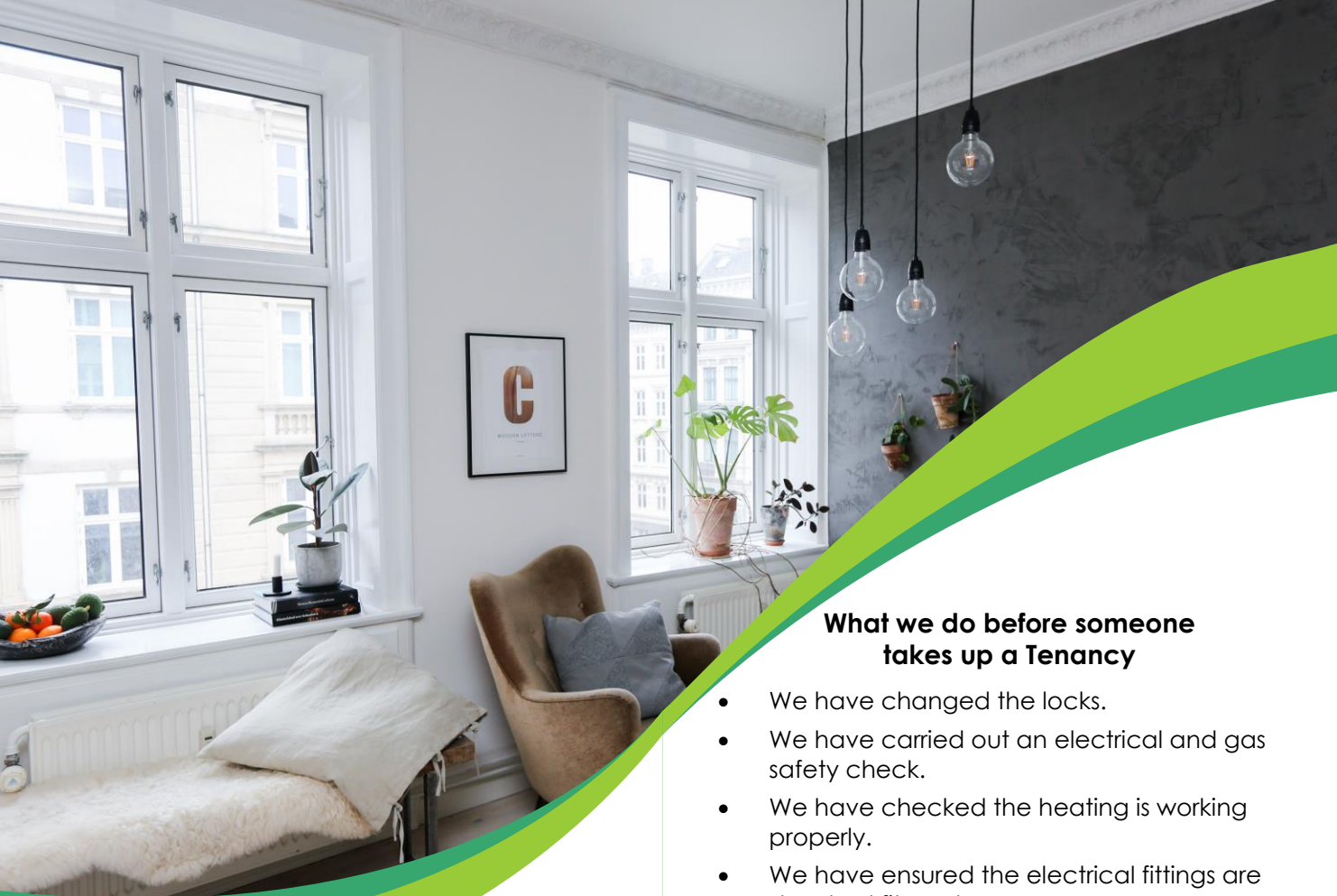
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www.shettleston.co.uk



Your New Home

Useful Information



Once in your tenancy

- you **must** make sure you sign up with an energy supplier to provide services like electricity and gas. The current supplier will be British Gas.
- You **must** use the heating and ventilation supplied in the property – to prevent mould/damp.
- You **must** inform us of any repairs required in the property.
- You **must** allow us access for repairs and maintenance – these will include Annual Gas Servicing and EICR's every 5 years.
- You **must** request permission for any changes you wish to make to the property – for example lighting, laminate flooring, fencing etc...

Terminating your tenancy

Under the terms of your tenancy agreement, you are responsible for ensuring the property is returned in good, clean condition. You must also reinstate any unauthorised alterations you may have made during your tenancy. Where we have granted permission for an alteration, please check the terms of this consent as we may have advised that the property must be reinstated to its original condition at the end of your tenancy.



What we do before someone takes up a Tenancy

- We have changed the locks.
- We have carried out an electrical and gas safety check.
- We have checked the heating is working properly.
- We have ensured the electrical fittings are standard fitments.
- We have made sure the doors and windows are working.
- We have checked the property for asbestos.
- We have resealed any areas required in the bathroom.
- We have cleared any debt from the electricity and gas meters.
- We have inspected the floors and décor.
- We have carried out a full clearance and clean of the property including cleaning out the extract fans.
- We have checked the property is free of mould/damp.

How we prepared your home

Before you moved into your tenancy, we have carried out a number of works to ensure the property is in a clean, watertight, and safe condition for its residents.

