

Factoring Charges for 2025/2026

Management Fee (Flats with a Common Close) £134.70 + VAT per annum

Management Fee (All Other Properties) Nil – an administration fee of 15% + VAT is charged on individual services provided.

Common Buildings Insurance	Premium	Excess
Residential Buildings Insurance	£156.87 per annum	£100 - General £1,000 - Subsidence
Commercial Buildings Insurance Single Unit Double Unit	£158.44 per annum £316.88 per annum	£100 - General £1,000 - Subsidence

Common Close Services

Close cleaning	£15.92 per month	
Backcourt Maintenance	£5.09 per month	(Based on 8 flats in a close)
Bulk uplift (shared backcourts only)	£1.56 per month	
Stair & Backcourt Lighting Service	Glasgow City Council service billed annually & charged annually	
Door Entry System Electricity Costs	Energy costs billed bi-monthly/quarterly & charged on receipt	

Estate Landscaping (rates reflect area requirements)

£ per annum

Academy Street	61.03
Castlelaw Street/Gardens	87.69
Glenalmond Street - 23 to 39	61.03
Pettigrew Street	37.87
Ram Street	61.03
Sandyhills Estate	77.73
Amulree Street	40.48

Sales Administration (One off Charge)

Sales Administration Fee - £35.00	(Inclusive of 20% VAT) 42.00
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The above charges took effect from 1 April 2025. All are charged quarterly unless stated otherwise.